

	Policy:	Physician Assistant: Receiving Telephone or Verbal Orders from Physicians
	Number:	
Approved by: MAC June 21, 2010	Manual:	
Signature:	Section:	Medical Directive Emergency
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ORDER: Physician Assistants (PAs) may accept verbal orders over the phone and write the orders in the physician order section of the chart.

RECIPIENT PATIENTS:

1. Inpatients or out-patients at Huntsville District Memorial Hospital who are in the Emergency Department, where a physician is caring for the patient and the physician has approved this directive as indicated below.

AUTHORIZED IMPLEMENTERS:

1. PAs who have successfully completed applicable Assessment performance readiness requirements
2. PAs who are identified below.
3. PAs who have been identified as working with the consultant/attending physician where the consultant/attending physician has approved this directive as indicated below.

INDICATIONS:

1. The consultant/attending physician is not on the floor or in the hospital and the consultant/attending physician wishes to give an order over the phone on a patient that is being seen in the department. In this situation, the PA may accept and write a verbal order in the chart after discussing the order with the consultant/attending physician.
2. The consultant/attending physician may also give a verbal order to the PA on a patient that they have discussed.

CONTRAINDICATIONS:

1. The PAs will not write a verbal order on any patient of a consulting/attending physician whose name is not on the list of supervising physicians.
2. The consultant/attending physician is in the clinical area where the patient is being cared for and reviewing the patient with the PA.

CONSENT: Not required

PHYSICIAN NOTIFICATION: Not Required

Effective Date: June10, 2110	Revised Date:	Version:
File Name: PA Directive-Taking Verbal Orders		

PROCEDURE FOR DIRECTIVE:

1. The PA will speak with the consultant/attending physician and accept the verbal order over the phone or in person.
2. The PA will write the order in the chart.
3. The PA will read back to the consultant/attending physician the verbal order as written.
4. The PA will sign his or her name with a notation as to the name of the physician giving the verbal order with the relevant Medical Directive as noted below.
5. The consultant/attending physician will countersign the order on his or her next visit to the patient.

DOCUMENTATION AND COMMUNICATION: The PA will document the verbal order by writing an order in the order section of the chart. The PA will document that a verbal order was taken in the progress note that is written for the visit. It will be signed in the following way:

v/o Dr. -----
PA Name/ Signature

QUALITY MONITORING AND REVIEW GUIDELINES:

1. This Medical Directive will be reviewed on a regular basis in keeping with the usual practice within Huntsville District Memorial Hospital.
2. Staff identifying any untoward or unintended outcomes arising from implementation of orders under this directive, or any issues identified with it will report these to the attending supervising physician and/or to the lead supervising physician, as soon as possible for appropriate disposition.

PHYSICIAN ASSISTANTS:

Name	Signature	Date
_____	_____	_____

SUPERVISING PHYSICIANS:

Name

Signature

Date
